

USE OF SCHOOL FACILITIES AND PROPERTIES

The board subscribes to the belief that public schools and properties are owned and operated by and for its patrons. The public is encouraged to use school facilities and properties in a manner that supports and enriches the educational process, but shall be expected to reimburse the district for such use to insure that funds intended for education are not used for other purposes.

The superintendent is authorized to establish procedures for use of school facilities and properties, including rental rates, supervisory requirements, restrictions, and security. For rental rate purposes, organizations seeking the use of school facilities and properties have been divided into three categories:

I. School sponsored groups are those groups that are definitely connected with or a part of the school organization. This would include the school sponsored groups such as ASB, PTSA, Advisory Committees, Booster Clubs, curricular and co-curricular student and staff groups. This does not include other groups sponsored by these groups. School sponsored groups shall have free use of facilities and properties, except for direct extra costs incurred because of their use. Child-related Groups or Other Government Agencies include those organizations whose main purpose is to promote the welfare of boys and girls or to provide members of the community access to government programs or opportunities for civic participation. Examples are: Scouts, Campfire, 4-H, city or county sponsored recreation groups, youths sports groups, polling places, political caucuses and governmental groups. When facilities and properties are used outside of regular school hours, or the district incurs extra utility, cleaning or supervision costs, a fee, to be established by the superintendent, shall be charged to recoup those costs.

II. Adult Oriented, Nonprofit Groups includes those organizations which might wish to use school facilities and properties for lectures, promotional activities, rallies, entertainment, college courses, or other activities for which public halls or commercial facilities and properties generally are rented or owned. The district shall charge a rental rate in excess of costs incurred, except that such excess charges may be waived when a service club or other nonprofit group is raising funds for charitable purposes. Professional fund raisers representing charities must provide evidence that they are registered and bonded by the State of Washington. Such fund-raisers must provide evidence that the charity will receive at least sixty (60) percent of the gross revenues received from the public prior to approval to use the facilities and properties. Similar treatment may be granted public universities and colleges when offering college courses within the community or when any university/college is offering a course for staff at the

request of the district. Nonprofit groups of the kind that in most communities have their own facilities and properties (churches, lodges, veterans groups, granges, tribes, etc.) who wish to use district facilities and properties on a regular, but temporary, basis may do so under this rental rate, but for no more than two years and may not average more than twelve hours of use per week.

III. Commercial Enterprises include profit-making organizations and business-related enterprises. While the district would prefer these organizations use commercial or private facilities and properties, facilities and properties may be rented for non-regular use at the prevailing rate charged by commercial facilities and properties in the area. This would include individual instructors who charge for classes and who profit from the proceeds. District-sponsored activities, including curricular and co-curricular functions, retain first priority in use of facilities and properties. Authorization for use of school facilities and properties shall not be considered as endorsement of or approval of the activity group or organization nor for the purposes it represents. The superintendent may waive fees or make exception to the procedure. Building principals are responsible for the administrative implementation and enforcement of the facilities and properties usage policy.

Legal References:

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| AGO 1973 No. 26 | Initiative No. 276--School districts--Use of school facilities and properties for presentation of programs – Legislature—Elections |
| RCW 28A.320.510 | Night schools, summer schools, meetings, use of facilities and properties for |
| 28A.335.150 | Permitting use and rental of play-grounds, athletic fields, or athletic facilities and properties |

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