

Ilwaco High School JOB SHADOW

Mentor Evaluation

Date:	Student Name:
Mentor:	Phone #:

This student spent at least 15 hours at my job site (circle one): Yes No

Directions for Mentor: *Please fill out form after the job shadow and give to student. Rate the "General Criteria" and "Student Professionalism" sections of the form.*

	Low		Fair		High
	1	2	3	4	5

Appropriate Job Shadow: In your opinion, was the job shadow appropriate for the student's interests, attitudes, and maturity level? (We understand this is a subjective judgment, so your honest opinion is valued)

	Low		Fair		High
	1	2	3	4	5

Professionalism:
Responsibility. Did the student arrive on-time to scheduled meetings/events?

	1	2	3	4	5
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Interest. Did the student demonstrate a high level of interest and exhibit skills learned on the job site?

	1	2	3	4	5
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People Skills. Did the student demonstrate appropriate communication and interpersonal skills on the job site?

MENTOR SIGNATURE: _____

Please add specific comments not covered in the evaluation:

Ilwaco High School JOB SHADOW
Mentor Evaluation Scoring Guide

Appropriate Job Shadow:

5

Job Shadow is appropriate to the student and reflects his/her interests/needs, attitudes, level of maturity, background, knowledge, etc.

4

3

Student selected a job shadow that did not match his/her interests, goals, maturity, etc., but selected one that still provided a high degree of career awareness appropriate to the student.

2

1

Student selected a job shadow based upon availability and ease rather than on interests, thus the job shadow was not appropriate to the student's interests, goals, maturity, etc.

Professionalism:

5

Student exhibited a high level of professionalism. Was punctual, present, respectful, and did not use their phone for purposes not related to job shadow.

4

3

Student exhibited a fair level of professionalism. Was punctual, present, respectful. Was moderately interested in learning and working on the job site. Exhibited fair communication skills with limited and mildly unprofessional communication at times (may also include inappropriate phone use).

2

1

Student exhibited a low level of professionalism. Showed little responsibility (was late, missed appointments, and/or was disrespectful). Showed little interest in learning on the job site. Exhibited inappropriate communication and interpersonal skills.