



500 Washington Ave S; PO Box 778; Long Beach, WA 98631
(360) 642-3739 | Fax (360) 642-1298

APPLICATION FOR USE OF SCHOOL FACILITIES

Applicant/Organization: _____ Daytime Phone: _____

Address: _____ City/State/Zip: _____

Facility Requested: (Be specific – if more than one facility is required, a separate application must be submitted for each building.) _____

Date(s) Requested*: Start Date: _____ End Date: _____ Sun Mon Tue Wed Thu Fri Sat

**If request is for a range of dates greater than 3 days, activities schedule must be submitted prior to start date.*

Time(s) Requested: (Building Open) Start Time: _____ (Building Close) End Time: _____

Purpose of Use (Be specific): _____

Person(s) in Charge of Group Supervision: _____

Home Phone: _____ Cell Phone: _____ Email: _____

Special Set-Up Instructions: _____

Custodial Services Required (ex. bleachers out, trash, restrooms maintained, baskets up/down, score clock out, etc.):

Custodial Service Times Requested: _____

If rental time is not within regular custodial/kitchen hours, you may be charged for custodial/kitchen help fees at the following rates: \$25/hour, \$37.50/callback time with a contractual minimum of two (2) hours. During school closures, custodial times are 8:00 a.m. to 4:30 p.m.

PAYMENT IS DUE BEFORE USEAGE BEGINS.

All applicants, excluding Ocean Beach School District No 101 sponsored groups, for use of school facilities and properties, shall hold the district free and without harm from any damage, liability or expense that may arise during, or be caused in any way by, such use or occupancy of school facilities and properties. The applicant agrees to exercise the utmost care in the use of the school premises and property and to save/hold the Ocean Beach School District No 101 harmless for all liability resulting from the use of said facilities. The applicant also agrees to take fiscal responsibility for damages to or loss of property while the facility is in their care. The applicant lastly declares that the organization requesting the use of facilities of Ocean Beach School District No. 101 does not, in fact, discriminate on the basis of race, color, religion, sex, national origin, or age. The applicant will be required to attach verification of liability insurance of \$1,000,000.00

Applicant Signature

Date

The School Board of Directors wishes to encourage use of school facilities by the community as long as use is for a lawful purpose and does not interfere with the conduct of the district's educational programs, the primary purpose of which the buildings and grounds are intended. Community use of facilities is subject to the terms of District Policy and Procedures 4260. ALL youth sports groups must provide a letter of compliance with mandated Youth Sports Concussion Management Protocols. Funds may be charged for use of school facilities to ensure that funds intended for education of children are not used for other purposes. Permission to use a particular facility may be denied based on a belief that the activity proposed may not be in the district's interests, or due to the level of previously scheduled use.

_____ (initial) The applicant agrees to fully comply in accordance with the adoption of policies mandated the Youth Sports-Management of Concussions and Head Injuries as prescribed by HB 1824, Section 2 and Sudden Cardiac Arrest Awareness as prescribed by SB 50836, Section 3, as amended in RCW 4.24.660 and Chapter 28A.600 RCW if applicable. Access to school facilities may not be granted until all requirements are complete and approved by the school district and/or designee. Applicant further agrees to provide proof of insurance as indicated in attached Compliance Statement for HB 1824, Youth Sport-Head Injury Policies and SB 5083, Sudden Cardiac Arrest Awareness form

Office Use Only

- | | | |
|---|----------------|----------|
| <input type="checkbox"/> Group I - School Sponsored Group | Useage Fee | \$ _____ |
| <input type="checkbox"/> Group II - Adult Oriented Non-Profit | Set-up Fee | \$ _____ |
| <input type="checkbox"/> Group III - Commercial Enterprise Profit-making | Custodial Fee | \$ _____ |
| | Stadium Lights | \$ _____ |
| | Kitchen | \$ _____ |
| | Total | \$ _____ |

Principal Approval: _____ Date

Superintendent or Designee Approval: _____ Date

Certificate of Insurance Received?

Yes No

Invoice #: _____

Invoice Date: _____

Amt Rec'd: _____

Date Rec'd: _____



**OCEAN BEACH SCHOOL DISTRICT #101
RENTAL FEE SCHEDULE**

PAYMENT is due before useage begins.

| | GROUP I | GROUP II | GROUP III |
|---|----------------|-----------------|------------------|
| Key Deposit (Refunded upon Return) | 0 | 100.00 | 100.00 |
| FIELDS | | | |
| High School Football Field & Stadium/Restrooms | 20.00 | 40.00 | 80.00 |
| Field Lights | 20.00 | 40.00 | 80.00 |
| Locker Room(s) (EACH) | 10.00 | 20.00 | 40.00 |
| High School Practice Fields | 7.50 | 15.00 | 30.00 |
| Sheldon Park | 7.50 | 15.00 | 30.00 |
| BUILDINGS | | | |
| Classroom – Per Hour | 4.00 | 4.00 | 16.00 |
| Classroom - Per Day | 12.00 | 12.00 | 48.00 |
| Gym – Per Hour | 4.00 | 4.00 | 16.00 |
| Gym – Per Day | 12.00 | 12.00 | 48.00 |
| Gym – Seasonal (3 month maximum) | 25.00 | 25.00 | 100.00 |
| Auditorium w/refreshment area w/manager – Per Hour | 14.00 | 20.00 | 50.00 |
| Auditorium w/refreshment area w/manager – Per Day | 42.00 | 50.00 | 150.00 |
| Auditorium w/refreshment area w/manager – Weekend | n/a | 100.00 | 300.00 |
| Cafeteria/Commons – Per Hour | 4.00 | 8.00 | 16.00 |
| Cafeteria/Commons – Per Day | 12.00 | 24.00 | 48.00 |
| HS Kitchen – Per Hour | *5.00 | *10.00 | *16.00 |
| MS Kitchen – Per Day | 12.00 | *24.00 | *48.00 |
| *Requires Food Service Staff unless kitchen is used only for set-up of pre-prepared food. | | | |