

Associated Student Body Constitution of Ilwaco High School

Preamble

In keeping with the rules and regulations of the school board and the faculty of Ilwaco High School, the object of this organization is to provide the basis for student participation and practice in democratic government and to serve as the central body for all student activities related to the school program.

ARTICLE I (Name)

Section 1:

The name of the student government organization of the high school shall be: The Associated Student Body of Ilwaco High School.

Section 2:

Official teams representing this organization shall bear the nickname,

"Fishermen" and the official colors shall be Navy Blue and Gold. The official mascot will be a fisherman named Oscar.

Section 3: Fight Song:

Oh we're the mighty Fishermen
Fishermen are we
Born to be loyal
To our colors and to all Ilwaco High
Of all the other high schools
We are the best (the very best)
We hail from Ilwaco High
The greatest in the universe.
Rah, rah, go team!

ARTICLE II (Membership)

Section 1:

Membership in this organization shall be open to all regularly enrolled students.

Section 2:

Faculty members of Ilwaco High School are honorary active members. They may not, however, hold office, except staff treasurer, nor participate in interscholastic activities.

ARTICLE III (Offices, Qualifications and Elections)

Section 1: (Offices)

- The officers of this organization shall include president, vice-president, secretary, treasurer, assistant treasurer, and two activity chairpersons.
- The executive council of Ilwaco High School will include the ASB president, vice-president, secretary, treasurer, assistant treasurer, activity chairpersons, and the National Honor Society president.
- All members of the executive council must be enrolled in the leadership course for the duration of the office and attend a leadership camp.
- The executive council shall consist of no more than 9 (nine) persons.

Section 2: (Qualifications)

The qualifications for these officers are as follows:

- A candidate for Student Body Office must be an active member of the association and enrolled as a full time student. This candidate must have at least a 2.0 grade average with no "F" as shown at the most recent quarter or semester grading period.
- A grade below 2.0 or an "F" (semester) during the years they serve makes a student ineligible to finish their term on office.
- The president and vice president must be members of the senior class during the year in which they serve and have Senior standing at the beginning of the year. The secretary and activity chairman's may have junior or senior standing at the beginning of the year in which they serve.
- The staff treasurer shall be an adult member of the Ilwaco staff and be appointed to that position. This position must be responsible to the Superintendent and the Board of Directors of the Ocean Beach School District.
- There shall be an office of student Treasurer. This position shall be subject to the call of the Student Body and the president for monetary reports. It is noted that

this position shall be awarded after serving a year as assistant treasurer. An assistant treasurer will be selected by a committee consisting of the current treasurer, staff treasurer and student body advisor. A simple majority of approval by the A.S.B. will confirm this nomination. In addition to the leadership course, the treasurer and assistant treasurer must be enrolled in a finance course that is overseen by the staff treasurer.

Section 3: (Succession)

In the case of ineligibility or vacancy in the office of president, the vice-president shall succeed to the presidency and a qualified student appointed by the Student Council shall fill the office of vice-president. In the case of ineligibility or vacancy in the office of treasurer, the assistant treasurer will assume the office of treasurer. In the case of a vacancy in the office of vice-president or secretary, a qualified student appointed by the Executive Council shall fill the office.

Section 4: (Elections)

Election of Officers:

Clause 1:

The election of the student body officers will occur before May 1st at a time agreed upon by the principal and the ASB Advisor using input from the Student Council.

Clause 2:

To be a candidate on the primary ballot, one must secure no more than 15%, or less than 10% of the school's enrollment on an official ASB petition nominating oneself for a Student Body office or be selected by a nominating committee made up of ASB officers, administrators and the ASB advisor.

Clause 3:

The primary election will be held within one week after the nominations have been secured and posted. The principal and ASB advisor will select the exact date.

Clause 4:

The two candidates for each office having the largest number of votes in the primary election shall be candidates for the general election. If in the event of only two or less candidates for an office, no primary election will be necessary.

Clause 5:

Election week shall start after primary election results have been posted.

Clause 6:

Campaigning, conducted under the rules established by the student council, may be held on the first through the third day of election week. Speeches will be given on the fourth or fifth day of election week. Voting will take place after speeches on the fourth or fifth day of election week.

Clause 7:

Voting will take place during the hours set by the student council, on the fourth or fifth day of election week. Voting will take place in the polling booths by secret ballot. High School certificated staff members may vote in any Student Body election. The commission of control and one faculty member shall supervise the polling place during voting. An election committee official will record the names of those who cast ballots. Students may vote by absentee ballot. The procedure will be established by the Election committee.

Clause 8:

Third parties, and/or write-in candidates may be allowed providing they meet the qualifications for the office they are seeking. They must also abide by all campaign rules. The names of third party candidates are not to be published on the primary ballots, but a place shall be provided for write-ins on the primary ballot.

Clause 9:

Results of the voting shall be announced as soon as possible. The candidate with the plurality of votes shall be declared elected, provided the candidate meets the conditions of Clause 10.

Clause 10:

The Election committee shall review violation of the campaign rules established by the Election committee. A person may be disqualified from holding the office, fined (which go into the ASB general fund), or otherwise punished by a majority vote of the Election committee and consent of the principal or ASB advisor. Failure to pay such a fine before the succeeding year shall result in disqualification from office.

Clause 11:

Provided a person is disqualified from office as per Clause 10, the candidate with the second highest vote total shall assume the office.

Clause 12:

Installation of officers shall take place at the last Student Body meeting of the school year before graduation.

Clause 13:

Any ASB elected official shall be subject to a recall vote when forty percent (40%) of their constituency shall present a petition to that effect to the Election committee. The Election committee shall then bring the recall proposal to the attention of the Student Council for the purpose of setting a special election. Removal shall be in order after a two-thirds vote to recall has been obtained by the student body.

Section 5: (Duties of Officers)

Clause 1:

The president shall preside over all meetings of the Student Body and the Student Council; shall have the power to appoint committees for the investigation of and the direction of, Student Body activities; shall file at the end of the term a written report of student activities during the term. A copy should be presented to the administration and the local and student newspaper.

Clause 2:

The vice president shall assume the duties of the president in the absence of the president; shall assist the president in planning meetings and activities, shall lead the pledge of allegiance at all meetings and assemblies and help in preparing the annual report; shall also serve as chairperson of the Election committee.

Clause 3:

The secretary shall record the minutes of all meetings of the Student Council and the Executive Council; shall prepare amendments to the constitution; shall handle all correspondence pertaining to the student association; and shall perform other such duties as may be prescribed. The minutes shall be available for review by any interested person and a copy kept in the high school office for future reference.

Clause 4:

The treasurer and assistant treasurer shall keep records of all student association money, including monies of the various classes and other student sponsored organizations; and shall submit a monthly report of all accounts to the Student Body and to the Superintendent of Schools. The Treasurer and Assistant Treasurer will also be a part of the budget committee.

- The budget committee will consist of the treasurer and assistant treasurer, ASB Advisor and faculty treasurer.
- A yearly budget must be prepared by the budget committee with the help of the various sports and club representatives.

- The budget must be completed and submitted for approval by the student council at the last meeting of the school year.

Clause 5:

There will be two activity chairpersons. These two individuals will work together to create a positive school climate. The Activity Chairpersons will organize all spirit and homecoming activities and other spirit assemblies; they will work with the cheerleaders to create a positive and enthusiastic program for our competitive sport teams: they will organize, order, stock and re-supply the paper room; they shall create banners, signs and posters to recognize and promote our competitive and social programs, they shall arrange for management of the reader board. The Activity chairpersons will also schedule and help organize all school dances; they will help arrange for DJ's, procure space, and assist with decorations. The Activity Chairpersons will also work with the junior Class in the formation of Prom.

ARTICLE IV (Student Council)

Section 1: (Membership)

The legislative body of the associated student body shall be known as the Student Council. This council shall consist of the following members: ASB President, ASB Vice-President, ASB Secretary, ASB Treasurer, Assistant Treasurer, Activity Chairpersons, National Honor Society President and the president of each of the four classes.

Section 2: (Election of Class officers)

- At a time agreed upon by the principal and the ASB advisor, and after the ASB general elections, each class will hold elections for class officers for the following year. Each class will elect a president, vice-president, and secretary/treasurer. In the case of vacancy or ineligibility in these offices the student council shall fill the vacancy by appointment. Qualifications for class officers will be the same for ASB positions. The class advisors will check on the eligibility of each of the nominees and will rule accordingly.
- The class president or their representative, must attend the weekly ASB meetings,
- It is strongly recommended that the class president be enrolled in the leadership class during the year they are in office.

Section 3: (Initiatives and Resolutions)

All presidential initiatives shall be referred to as AI (Administrative Initiative) with a number thereto attached in respect to its predecessor. Also, that any student initiative shall hereafter be referred to as SI (Student Initiative) with a number thereto attached in reference to its predecessor. Also, that any student council referendum shall be referred to as CR (Council Resolution) with a number attached thereto in respect to its predecessor. Also, that any joint measure by the presidential administration and the student council shall be referred to as Concurrent Administration Council Resolution, with a number thereto attached in respect to its predecessor.

Section 4: (Meetings)

The student council meetings shall be held on a weekly basis. An agenda shall be published for the school on the Monday of the meeting week. An emergency meeting may be called when a situation arises to warrant it. The president with ASB advisor approval may call this emergency meeting.

Clause 1:

Attendance for all officers is required at Student Council meetings. Two unexcused absences from these meetings will subject the officer to show cause why they shouldn't lose their office. The ASB Executive Council will evaluate this plea.

ARTICLE V (Publications)

Section 1:

The official publications of the associated students shall be a newspaper, *The Golden I*, and an annual yearbook, the *Breakers*.

ARTICLE VI (Activity Awards)

Section 1: (Qualifications)

A student's letter award shall be awarded to those who qualify in interscholastic football, volleyball, basketball, track, baseball, softball, wrestling, golf, cross country, pep band, and cheerleading, drama, plus any others that may be added to the list by the student council as they arise.

Section 2: (Managers and Trainers)

Student athletic managers and trainers shall also be eligible for a letter award upon recommendation of the coach.

ARTICLE VII (Band and Chorus)

Section 1:

The Ilwaco High School Band and Chorus shall represent the Associated Student Body at various music events and activities. Band and Chorus awards shall be granted upon the recommendation of the director to qualified students.

ARTICLE VIII (Honor Society)

Section 1:

The honorary academic society of Ilwaco High School shall be known as the National Honor Society.

Section 2:

The requirements for membership in the National Honor Society are found in the constitution of the organization.

Section 3:

The President of the National Honor Society is a member of the executive council and must be enrolled in the leadership class during the year they are in office.

ARTICLE VIII (Major Offices)

Section 1:

No student shall hold more than one major office per school year.

Section 2:

Major offices shall be:

- ASB President, Vice-President, Secretary, Treasurer and Assistant Treasurer, Activity Chairperson
- Class Presidents
- Club Presidents
- Editors of Publication

Section 3:

Minor offices shall be:

- Class vice-presidents and secretaries
- Club vice-presidents
- Athletic captains
- Cheerleader captain
- Student director (band) (choir)

Section 4:

Activities shall be:

- Newspaper and Yearbook Staff
- Athletics
- Vocal Ensemble
- Band
- National Honor Society
- Drama Club
- Special Education Club
- DECA
- Cheerleaders
- Leadership Class
- Knowledge Bowl
- Science Club

* Plus any others that may be added to this list by the student council as they arise*

Section 5:

To be recognized as a club or organization a group must meet the following requirements:

- Petition to the Student Council for recognition as a club
- Have an advisor
- Draw up a constitution and present it to the Student Council.
- Have at least a membership of eight (8) students.
- Be approved by the School Board
- Propose a budget for consideration by the budget committee.

ARTICLE IX (Monetary Appropriations)

Section 1:

The Student Body, working through the Student Council, shall approve appropriations of money earned by the Student Body through money raising projects using the following procedures:

- a) Organization (club, class, etc) shall approve expenditure by vote and document in minutes.
- b) Organization treasurer or advisor shall request a blank purchase order from the ASB Treasurer or Staff Treasurer.

c) Information on purchase order is completed by requesting organization representative, signed by a student member of the organization and the organization advisor, and returned to the ASB Treasurer or assistant.

d) ASB Treasurer or assistant will verify that funds are available, issue a number, figure tax at the current rate, estimate shipping if necessary, sign the purchase order and return it to the organization so the purchase can take place.

e) When purchase has been completed, the invoice will be given to the Staff Treasurer, ASB Treasurer or assistant so that payment can be made.

ARTICLE X (Amendment Procedure)

Section 1:

Any proposed amendment or revisions to this constitution shall be submitted in writing to the student body secretary. Any proposed amendment or revisions must be signed by a minimum of 25 active members of the student body, or by 10% of the active members, whichever is less.

Section 2:

The Student Council shall consider the proposed amendment or revisions and present it to the student body, either with, or without recommendation. The amendment will be posted in the hallways, office and ASB room where students can have access.

Section 3:

A two-thirds majority vote of those voting by secret ballot shall be required to pass an amendment.

Section 4:

Nothing in this constitution, or in its amendments shall in any way conflict with any rules and regulations established by the Board of Directors and the Administration of this school.

ARTICLE XI (Amendment Review Board)

Section 1:

There will be established a constitution review board that shall have original jurisdiction over constitutional amendments. This committee shall be presided over by a presidential designate with temporary tenure. There shall be, in addition to the chairman, four members. These members shall be: one student from each of the Freshman, Sophomore, junior and Senior class. These members shall have a presidential nomination. The ASB advisor shall be a non-voting member of this review board.

Revised January 2007

Approved by student vote on January 26, 2007

ASB President

ASB Secretary

ASB Treasurer

ASB Advisor