

# CONSTITUTION OF THE STUDENT BODY OF ILWACO HIGH SCHOOL

## **Preamble**

We, the students of Ilwaco High School, with equal representation, respect, value, and recognition of all students and staff, and for the promotion of good government, good sportsmanship, students activities, and the general welfare of the students of Ilwaco High School, establish this Constitution of the Student Body of Ilwaco High School.

## **Article 1. Name of Organization/Mascot & Colors**

Section A. It is resolved that the name of this organization shall be the Associated Student Body of Ilwaco High School.

Section B. The name of the mascot for all extracurricular activities shall be the Fishermen.

Section C. The school colors shall be Navy Blue, Gold, and White.

Section D. The fight song shall be:

“Oh we’re the mighty Fishermen  
Fishermen are we  
Born to be loyal  
To our colors and to all Ilwaco High  
Of all the other high schools  
We are the best (the very best)  
We hail from Ilwaco High  
The greatest in the universe.  
Rah, rah, go team!”

## **Article 2. Purpose**

The principle purpose of this organization shall be:

Section A. To unify all student organizations under one contract.

Section B. To increase student involvement in school management.

Section C. To develop in all students an understanding and appreciation of the democratic process.

Section D. To promote mutual respect and communication.

Section E. To encourage student involvement and enthusiasm in all school activities.

Section F. To discuss and settle disputes which arise between organizations and activities.

Section G. To establish traditions & responsibilities that promote a positive atmosphere.

Section H. To ensure the safety and well-being of all ASB Monetary Funds

### **Article 3. The Student Council shall have powers to:**

Section A. Help make rules and/or guidelines for the betterment of the school, its life, or its interests. For example:

- Student Council
- School Activities
- Assemblies
- Preservation of school and personal property

Section B. Grant charters to clubs and organizations

Section C. Investigate and report matters referred to it by the student body or faculty

Section D. Approve all student body financing and spending

Section E. The powers of the Council and delegated to it by the principal, who shall have the power to veto any measure adopted by the council if he/she feels the measure unreasonable, unsafe, or in violation of the Washington State Code, school policies, or the law.

### **Article 4. Membership**

Section A. The student body of the Ilwaco High School shall consist of all the students from the ninth, tenth, eleventh, and twelfth grades and the members of the faculty of those grades.

Section B. The Student Council shall be comprised of 9 executive members plus class representatives, club representatives, and one faculty member.

Section C. The Executive Council shall consist of the following:

1. President
2. Vice President
3. Treasurer
4. Assistant Treasurer
5. Secretary
6. Senior School Board Representative
7. Junior School Board Representative
8. Activities Chairperson (2)

Section D. The budget committee will consist of the treasurer and assistant treasurer, ASB advisor and faculty treasurer.

### **Article 5. Duties of Student Council Members**

Section A. Duties of the ASB President

1. Preside over all meetings of the Student Body and the Student Council

2. Appoint committees
3. Receive and review committee reports
4. Enforce the Constitution
5. Veto an issue with reason
6. Write and distribute a yearly President report
7. Be a representative at school related community functions
8. Be a non-voting member of all Student Council meetings, except in the event of breaking a tie vote

#### Section B. Duties of the ASB Vice President

1. To fulfill the duties of the president in the president's absence or in case of resignation or incapacity of the president.
2. To be an ex-officio member of all committees.
3. To lead the pledge of allegiance at all meetings and assemblies
4. To serve as chairperson of the Election committees
5. To do daily announcements
6. To help prepare the annual ASB report

#### Section C. Duties of the ASB Secretary

1. To record the minutes of all meetings of the Student Council and the Executive Council
2. To prepare amendments to the constitution recommended by ASB
3. To handle all correspondence pertaining to the student association

#### Section D. The Duties of the ASB Treasurer

1. To keep records of all student association money, including monies of the various classes and other student sponsored organizations.
2. To submit a monthly report of all accounts of the Student Body and to the Superintendent of Schools.
3. Serve on the budget committee.
4. Create a yearly budget by the time of the budget committee, with the help of the various sports and club representatives.
5. Have the budget completed and submitted for approval by the student council prior to the last meeting of the school year.

#### Section E. The Duties of the ASB Assistant Treasurer.

1. Assist with and learn all duties of the Treasurer

2. Double check the Treasurer's work

Section F. The Duties of the Activities Chairperson (2 elected each year)

1. The activities chairperson will work as a team with the student body
2. The Activity Chairpersons will organize all spirit and homecoming activities and other spirit assemblies.
3. Organize, order, stock, and re-supply the paper room.
4. Create banners, signs, and posters to recognize and promote our competitive and social programs.
5. Schedule and help organize all school dances and work with the junior class in the formation of Prom.

Section G. The Duties of the School Board Representatives (Senior and Junior)

1. Attend all the school board meetings.
2. Report ASB activity to the board.
3. Report OBSD board activities to the ASB.

**Article 6. Positions**

Section A. Major Officers (Executive Council):

1. President (elected)
2. Vice President (elected)
3. Treasurer (appointed)
4. Assistant Treasurer (appointed)
5. Secretary (elected)
6. Activities Chair (2) (elected)
7. OBSB School Board Representative (2) (appointed)

Section B. Intermediate Officers:

1. Class Officers

Section C. Minor Officers:

1. Class Representatives
2. Principal's Roundtable
3. Club Officers

Section D. A major officer may not hold an intermediate office but may hold one minor office.

Section E. An intermediate officer may not hold major office but may hold two minor offices.

Section F. A student may not hold three minor offices.

Section G. The Student Council shall consist of all Major Offices and The President of each academic class.

### **Article 7. Eligibility of Student Council Members**

Section A. All Student Council Members and candidates must have and maintain a cumulative 2.0-grade average with no “F” as shown at each grading period (up to ASB advisor and principal discretion).

Section B. Requirement for all student council members during their period of service shall be:

1. President and Vice President must be seniors while holding the office.
2. Secretary and Activities Chairperson must be juniors or seniors while holding the office.
3. There will be one senior and one junior school board representative.
4. The Treasurer must be a senior and previous Assistant Treasurer, Assistant Treasurer must be a junior.
5. The staff treasurer shall be an adult member of the Ilwaco staff and be appointed to that position. This position must be responsible to the Superintendent and the Board of Directors of the Ocean Beach School District.

Section C. A student must have been in attendance no less than 85% of the school year during the year in which they run for an office. Attendance requirement may be waived for certain specific conditions. Attendance at Student Council meetings is required. If absent, a substitute must be appointed.

Section D. All student council members must sign the extra-curricular code and will be held to it during their time in office.

1. Students with three or more disciplinary referrals will not be able to hold office without approval from the principal.

### **Article 8. Jurisdiction over Vacant Offices**

Section A. Any officer or member of Student Council missing three or more meetings without a reasonable and acceptable excuse may be suspended from the Council. Due process will be observed as related to Student Rights and Responsibilities.

Section B. Any student who drops below the required GPA shall be suspended from the office or position. Due process will be observed as related to Student Rights and Responsibilities.

Section C. Any student who violates the extra-curricular code will be held accountable to it. Due process will be observed as related to Student Rights and Responsibilities.

Section D. In the event of permanent vacancies in offices:

1. New major officers will be appointed by the Student Council.
  - a. In the case of ineligibility or vacancy in the office of president, the vice-president shall succeed to the presidency and a qualified student appointed by the Student Council shall fill the office of vice-president.
  - b. In the case of ineligibility or vacancy in the office of treasurer, the assistant treasurer will assume the office of treasurer.

2. Intermediate and minor officers will be re-elected by the group they represent.

### **Article 9. ASB Card**

Section A. The cost of the ASB Card will be determined by the finance committee and approved by the School Board.

Section B. An ASB card is required to participate in any sport, club, or other activity that is financially supported by ASB funds.

### **Article 10. Voting**

Section A. Each member of the student council is allowed one vote for the office/organization he/she represents.

Section B. A person may only represent one organization at the student council.

Section C. Any student may attend a student council meeting (with teacher's permission prior to the meeting) but may not vote unless they are a member.

### **Article 11. Meetings**

Section A. The Executive Council will meet prior to every Student Council meeting to plan the agenda. All persons must request a place on the agenda at that time. Agendas will be given to all members at least two days prior to the meeting.

Section B. Executive Council will meet once a week, or more often for monetary reasons, and the Student Council will meet once a month.

Section C. The minutes for each meeting will be held as a public record and available to view by anyone at any time.

### **Article 12. Elections**

Section A. All ASB Office positions will be for a 12-month period, beginning with the day of inauguration and continuing to the next inauguration.

Section B. Any student who wishes to run for an office may do so by filing a declaration of candidacy with the ASB Advisor.

1. To be a candidate on the primary ballot, one must secure no more than 15%, or less than 10% of the school's enrollment on an official ASB petition nominating oneself for a Student Body office or be selected by a nominating committee made up of ASB officers, administrators, and the ASB advisor.

Section C. Appointed Officers Include:

1. Assistant Treasurer: will be selected by a committee consisting of the staff treasurer, the principal, and student body advisor with confirmation from the student treasurer. A simple majority of approval by the A.S.B. will confirm the nomination.
2. Ocean Beach School Board Junior Representative: will be selected by a staff committee; principal, ASB Advisor, and School Board Input
3. The Treasurer will be filled by the most recent Assistant Treasurer, and the OBSD Senior Representative will be the most recent Junior Representative

Section D. A student may only run for 1 major officer each year

Section E. The two candidates for each office having the largest number of votes in the primary election shall be candidates for the general election. If in the event of only two or fewer candidates for an office, no primary election will be necessary.

Section F. All students enrolled at Ilwaco High School have the right to vote in the ASB Officer elections. 8th-grade students from Hilltop School shall have the right to vote.

Section G. The elections will happen prior to May 1st following all Ilwaco High School Election Guidelines, as adopted by the Executive Council.

## **Article 12: Club and Sport Creation**

Section A: To be recognized as a club or organization a group must meet the following requirements:

- 1) Petition to the Student Council for recognition as a club
- 2) Have an advisor
- 3) Draw up a constitution and present it to the Student Council
- 4) Have at least a membership of eight (8) students
- 5) Be approved by the School Board
- 6) Propose a budget for consideration by the budget committee

Section B: To add a sport at Ilwaco High School the following requirements must be met:

- 1) Petition to student council to signify student interest.
- 2) Consult student council with an analysis of student interest (survey with numbers, male and female participation interest, etc).
- 3) Review and discuss budgeting with student council (treasurer must be present) and athletic director.
- 4) Treasurer and Athletic Director must present their findings to all of the student council members together.

## **Article 13. Finance Policy**

Section A: The Student Body will follow WASBO procedures, Ilwaco High School ASB policies and procedures, and the Washington State Law in all money handling.

## **Article 15. Amendments to Student Body Constitution**

Section A: Any proposed amendment or revisions to this constitution shall be submitted in writing to the student body secretary. Any proposed amendment or revisions must be signed by a minimum of 25 active members of the student body, or by 10% of the active members whichever is less.

Section B: The Student Council shall consider the proposed amendments or revisions and present it to the student body, either with or without recommendation. The amendment will be posted in the hallways, office, and ASB room where students can access.

Section C: A two-thirds majority vote of those voting by secret ballot shall be required to pass an amendment.

Section D: Nothing in this constitution, or in its amendments shall in any way conflict with any rules and regulations established by the Board of Directors and the Administration of this school.

Section E: There will be established a constitution review board that shall have original jurisdiction over constitutional amendments. This committee shall be presided over by a presidential designate with temporary tenure. There shall be, in addition to the chairman, four members. These members shall be one student from each of the Freshman, Sophomore, Junior, and Senior class. These members shall have a presidential nomination. The ASB advisor shall be a non-voting member of this review board.

**Article 16. Dissolution of ASB**

Section A. If the Ilwaco High School ASB were ever dissolved by the Ocean Beach School District, the ASB funds would revert to the Ocean Beach School District under the control of the District’s School Board of Directors.

Section B. WAC 392-138-021: Title to Property ~ Dissolution of an ASB. Title to all property acquired through the expenditure of an ASB’s public money shall be vested in the school district. In the event the ASB ceases to exist for any reason, then (a) the school district and parent associated student body shall cease carrying any money or account on behalf of or to the credit of the organization, and (b) the records of the organization shall be retained and disposed of in accordance with applicable state law regarding the retention and destruction of public records.

Section C. The records of the school’s ASB Constitution and the ASB Council Minutes shall be kept in perpetuity (never to be destroyed) in a safe and central location and per the applicable state laws regarding retention can be sent to the state archives.

Revised May 2019

Approved by student vote on June 5, 2019

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ASB President

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ASB Vice-President

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ASB Treasurer

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ASB Assistant Treasurer

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OBSB Rep

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OBSD Rep

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ASB Chairperson

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ASB Chairperson

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ASB Secretary

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ASB Advisor

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President of the District Board of Directors

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Approval Date